



**SOUTHERN GEAR & MACHINE, INC.**  
**COMPLETE CUSTOM GEAR MANUFACTURING SINCE 1957**

3685 N.W. 106th Street • Miami, Florida 33147  
(305) 691-6300 • HR@southerngear.net • www.southerngear.com

**Employment Application**

Southern Gear & Machine Inc. is an Equal Opportunity Employer. We consider applicants without regard to race, color, religion, sex, national origin, age, disability, veteran status, or any other legally protected status.

**Applicant Information**

**Full Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Position Applied For:** \_\_\_\_\_

**Desired Salary/Wage:** \_\_\_\_\_

**Date Available to Start:** \_\_\_\_\_

**Are you legally authorized to work in the United States?**

☐ Yes ☐ No

**Will you now or in the future require visa sponsorship?**

☐ Yes ☐ No

**Are you at least 18 years of age?**

☐ Yes ☐ No

**Employment Type Availability**

(Check all that apply)

☐ Full-Time

☐ Part-Time

☐ Temporary

☐ Day Shift

☐ Night Shift

☐ Weekend Shift



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### Education

**High School:** \_\_\_\_\_

Location: \_\_\_\_\_

☐ Diploma ☐ GED ☐ No

**College / Technical School:** \_\_\_\_\_

Location: \_\_\_\_\_

Degree / Certification: \_\_\_\_\_

**Other Training, Certifications, or Skills (CNC, machining, welding, CAD, etc.):**

\_\_\_\_\_  
\_\_\_\_\_

### Employment History

#### Most Recent Employer

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Supervisor:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**Pay Rate:** \_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

**Job Duties:** \_\_\_\_\_

\_\_\_\_\_



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### Employment History

#### Previous Employer

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Job Duties: \_\_\_\_\_

\_\_\_\_\_

### Military Status

Have you served in the U.S. Armed Services? ☐ Yes ☐ No

Branch: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Rank / Rate at Discharge: \_\_\_\_\_

Type of Service: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

Special training / Experience in the U.S. Armed Services:

\_\_\_\_\_

### Criminal History

Have you ever been convicted of a criminal offence? ☐ Yes ☐ No

Do you currently have any criminal actions pending in which you are the Defendant?

(Not applicable to California Applicants) ☐ Yes ☐ No

Are you currently on probation or parole? ☐ Yes ☐ No

If you answered "Yes" to any of the any of the above questions, please explain the nature of the offense and provide the date of the offence and the county and state in which it occurred. \_\_\_\_\_



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### References

(Professional references preferred)

1. **Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_  
**Phone/Email:** \_\_\_\_\_
2. **Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_  
**Phone/Email:** \_\_\_\_\_

### Additional Information

Please include any information that may help us evaluate your application.

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### Applicant Certification

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that false or misleading information may result in disqualification from consideration or termination if employed.

I understand that employment with Southern Gear & Machine Inc. is **at-will**, meaning either the company or I may terminate employment at any time, with or without cause or notice.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### To Be Completed by Human Resources (For Office Use Only)

Interviewed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Position Offered: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Pay Rate: \_\_\_\_\_